# TRAINEE’S ACCEPTANCE LETTER

**to be printed on the headed paper of the host organization**

In the framework of the Erasmus+ Programme we, the undersigned (NAME OF THE COMPANY), represented by (NAME OF THE LEGAL REPRESENTATIVE) located in (COUNTRY, FULL ADDRESS, EMAIL, WEBSITE) confirm the intention of hosting (NAME OF THE TRAINEE) for a traineeship activity for a period of **3 months.**

We are fully aware that:

* the mobility programme must be concluded within … ;
* in case of positive evaluation of the candidate we should agree and sign the Learning Agreement for traineeship before trainee’s departure;
* we should detail the activities in which the trainee will be involved and sign a Certificate for Traineeship at the end of the stay.

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Place and date:

Name o of authorised person:

Signature:

Stamp